

The July meeting of the Town of Scipio, Cayuga County, State of New York was held at the Scipio Fire House, 3705 Rt 34, Scipio Center, NY 13147, on Wednesday, July 8, 2020.

Present:	Gary Mutchler, Town Supervisor	Susan Allen, Council Member
	Vivian Cunningham, Council Member	Mark Ferrari, Council Member
	Ann Robson, Town Clerk	Mark Chamberlain, Highway Superintendent
Excused:	Gary Whitten, Council Member	
Attending:	Maryl Mendillo	

1. The July 2020, Town of Scipio Board meeting was called to order at 7pm by Supervisor Mutchler followed by the Pledge of Allegiance to the flag.
2. Agenda review - Council Member Cunningham requested an addition to the agenda to include an Executive Session to discuss a personnel matter. A motion to approve the amended agenda was made by Council Member Allen, seconded by Council Member Cunningham. All in favor.
3. Issues brought before the board – Maryl Mendillo requested having the monthly Board Meeting agenda posted prior to the meeting. Supervisor Mutchler will prepare the agenda for public notice with the town clerk posting it ten days beforehand on the town website.
4. **Resolution 2020 – 57** Approval of the June 10, 2020 town board meeting minutes. On a motion by Council Member Allen, seconded by Supervisor Mutchler the following resolution was:

Tabled	Ayes	2	Allen, Mutchler
	Abstain	2	Cunningham, Ferrari

5. Officer reports

Assessor – No report

Clerk – Deadline to submit articles for the Fall Town Newsletter is August 24, 2020. The rescheduled 2020 NYS Town Clerk Association Conference has been canceled due to COVID health concerns. Effective July 8, 2020 the town clerk will transition to only using the new town email accounts.

CEO – July's printed report highlighted several new building applications have been received. The town's Planning Board needs to conduct specific site plan reviews before approving permits. The CEO has been working with county Watershed Inspector on existing lake front projects. Supervisor Mutchler will follow up with county Sherriff Schenck regarding a noise meter.

Highway – Highway crews have been mowing and assisting adjacent towns with chipping and paving. Warranty work on new equipment was completed. BB Electrician finalized installing ten new light fixtures and a heater in the Transfer Station building.

6. Board member reports

Allen – Verizon Fios data plans are being reviewed for town service of three phone lines, fax, and internet. Council Member Ferrari recommended speed of 200/200Mbps for town use. Council Member Allen will contact Spectrum.

Ferrari – reported architect Kathleen Connelly is setting up the government bidding process for the office renovations. The drawings and specifications will be available soon.

Cunningham – wondered how costs from conducting the May 2, 2020 Cleanup Day compared to previous years. Supervisor Mutchler noted Bookkeeper Denice Hall had the capability to review accounts receivable and payable. Vitale was cheaper than Casella for rental of five dumpsters.

7. Supervisor

- a. **Resolution 2020 - 58** Approval of the Supervisor's June Financial Report. On a motion made by Council Member Allen, seconded by Council Member Cunningham the June Financial Report was:

Adopted	Ayes	4	Mutchler, Allen, Cunningham, Ferrari
	Noes	0	

Supervisor Mutchler announced the 2021 budget will be ready for review in October. The Public Hearing on the Budget will be scheduled for November 4, 2020 before the board meeting.

- b. Update on Duke – Counter offers on the Host Community Agreement are still being reviewed by the attorneys. Council Member Cunningham questioned if NYS Ag& Markets must review the Duke Solar Array application. She will inquire. Maryl Mendillo inquired if the NYS Power Commission had reviewed Duke's application. Supervisor Mutchler responded that Duke had amended the application to reduce acreage and output to address the NYS Power Commission concerns.
 - c. Health Consortium – elective surgeries had been canceled for months due to COVID; the consortium may cancel a month's premium for municipalities due to lack of activity. COVID testing for municipal employees is covered.
 - d. Meeting place – Supervisor Mutchler announced the town board will resume monthly meetings at the town office as it is easier to disinfect and attendance is below threshold.
 - e. Court – Town Court resumed on July 6, 2020. Interviews for the court clerk position are pending while the judge, town supervisor and interviewees schedule time to meet.
8. Other business
- Executive Session – At 8:03 pm Supervisor Mutchler opened the executive session with Council Members Allen, Cunningham, Ferrari, and Town Clerk Robson in attendance. A personnel issue regarding public safety was discussed. No official motion was voting on. Executive session was closed at 8:11pm.
9. Review and payment of vouchers
- Resolution 2020-59** Approve payment from General Fund for vouchers #107-123 for a total of \$10,797.59 On a motion made by Council Member Allen, second by Council Member Ferrari the following resolution was:
- | | | | |
|---------|------|---|--------------------------------------|
| Adopted | Ayes | 4 | Mutchler, Allen, Cunningham, Ferrari |
| | Noes | 0 | |
- Resolution 2020-60** Approve payment from Highway Fund for vouchers #48–54 for a total of \$2251.34 On a motion made by Supervisor Mutchler, seconded by Council Member Cunningham the following resolution was:
- | | | | |
|---------|------|---|--------------------------------------|
| Adopted | Ayes | 4 | Mutchler, Allen, Cunningham, Ferrari |
| | Noes | 0 | |
10. Adjournment – A motion was made by Council Member Cunningham to adjourn the meeting at 8:27pm.

Respectfully submitted,
Ann Robson, Town of Scipio Clerk