

Town of Scipio May 2021 Board Meeting Minutes

The May meeting of the Town of Scipio, Cayuga County, State of New York was held at the Town Office, 3705 Rte. 34, Scipio Center, NY 13147, on Wednesday, May 12, 2021 at 7 pm.

Present: Gary Mutchler, Town Supervisor

Susan Allen, Council Member

Mark Ferrari, Council Member

Mark Chamberlain, Highway Superintendent

Vivian Cunningham, Council Member

Gary Whitten, Council Member

Ann Robson, Town Clerk

Guests: Maryl Mendillo, Bruce and Donna Besner

1. The May 12, 2021 Town of Scipio Board meeting was called to order at 7pm by Supervisor Mutchler, followed by the Pledge of Allegiance.
2. Motion to approve the May 12, 2021 meeting agenda was made by Council Member Cunningham, seconded by Council Member Ferrari. All in favor.
3. Issues from town residents – none
4. **Resolution 2021-30** Approve minutes of the April 14, 2021 town board meeting. On a motion by Council Member Allen, seconded by Council Member Ferrari, be it resolved, the resolution was:
Adopted Ayes 5 Mutchler, Allen, Cunningham, Ferrari, Whitten
 Noes 0
5. Official Reports
 - a. Assessor – The Scipio Board of Assessment Review will meet June 3, 2021, 4 pm – 8 pm by appointment at the Scipio Town Office, 3705 Rte. 34, Scipio Center, NY. Please call 315.806.6473 between noon – 6 pm, Tuesday – Thursday after May 17, 2021 to schedule an appointment.
 - b. CEO – This month five permits were issued; three permit applications are under review by the Scipio Planning Board and nothing before the ZBA. There has been a FOIL request pertaining to John and Sarah Clark's property on FL 19. Working on Zoning updates with the ad hoc committee and Kari Terwilliger, Cayuga County Planner.
 - c. Clerk – On April 26-28, 2021 attended virtually the NYS Association of Town Clerks conference. In April 2021, the Town Clerk collected \$2169 from vital statistic fees, sale of trash stickers, dog licenses and building permit fees. Assisting and promoting the CNY Broadband Internet Study and Community Survey. Assisted resident Gary Gordan in finding a Certificate of Abandonment of a portion of Healy Rd which was approved by the Scipio Town Board on October 5, 2016. Awaiting direction from the town attorney in processing this certificate with the county.
 - d. Highway Superintendent reported his crew is ditching, hauling stone, and will start paving next week. The new pickup truck has been delivered and at auction the old pick up sold for \$44,000. Highway staff assisted with the town's Cleanup Day on May 1st and will participate with the Towns of Genoa, Scipio, and Venice to host a Dairy and Produce

give away on May 22, 2021. This is free to all Southern Cayuga School District residents. Staff will be placing flags on veterans' grave sites in the town cemeteries later in May.

6. Board Member Reports

- a. Susan Allen – Announced the town's Cleanup Day was May 1, 2021 - 9-4pm. Many thanks to Bill Hall, Mark Chamberlain, and Gary Mutchler. Sign-ins indicate 109 people participated. Two people were not residents who brought metal and recyclables only. 15.95 tons were collected, 14 mattresses/\$20 each were disposed, the town was billed \$2352.70 to remove the rubbish. The highway attendant was most important in driving the front-end loader to crush material in the dumpsters and to crush the metal waste. Discussion was had that the town's Cleanup day is twice per year and to include wages at time and a half to the Transfer Station budget appropriation for next year's budget. Two-8 yd containers for recyclables have been requested from Casella. The light on the compactor which turns on at 70% capacity has not worked in years. Two years ago, the compactor was repaired yet the understanding is there is no maintenance contract on the equipment. Discussion continued regarding education of residents using the transfer station and recycling center. Two design options for a large metal sign, 6'x6' at the recycling center were passed around.
- b. Vivian Cunningham-Reported a lake monitoring buoy was installed to collect data for ongoing study. Ally Barry was hired by OLWMC as a watershed inspector. Review of the Owasco Lake Drinking Water Rules and Regs continues at the state level. On April 17, 2021 OWLA volunteers organized the planting of 2500 willow canes along Vaness Brook to establish a riparian buffer. OLWMC will receive proceeds from a Wegmans promo sale of LED flares. Owasco Lake watershed residents are eligible to apply for a septic system replacement program. This was included in the Spring 2021 Town Newsletter. OLWMC will start to meet in person again at the Auburn City Hall.
- c. Mark Ferrari – Reviewed architect Kathleen Connelly's report to the board. Council Member Allen asked if COVID funds to the town could be applied for the renovation. Planned renovations will meet federal air quality standards of air exchange, though will not filter air of viruses.
- d. Gary Whitten – no report

7. Supervisor's Reports

- a. **Resolution 2021 -31** request to amend the budget:

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|---|-----------|
| From DA 2680 Insurance Recoveries/Compensation for loss | \$1262.07 |
| To DA 5130.4 Machinery Contractual | |
| From A 1620.2 Building Equipment/Capital Outlay | \$450 |
| To A 1620.46 Software Support | |
| From A 1620.4 Building Equipment/Capital Outlay | \$100 |
| To A 1620.47 Cleaning Supplies | |
| From A 1620.2 Building Equipment/Capital Outlay | \$100 |
| To A 1620.48 Computer Repair | |
| From A 2770 Unclassified Revenue | \$2197.42 |
| To A 1620.4 Buildings Contractual | |

A motion to approve the amended budget was made by Council Member Whitten, seconded by Council Member Allen, be it resolved, the resolution was:

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| Adopted | Ayes | 5 | Mutchler, Allen, Cunningham, Ferrari, Whitten |
| | Noes | 0 | |

- b. **Resolution 2021 -32** request to amend General Funds Abstract 4. On a motion by Council Member Cunningham voucher 71 was void within General Funds Abstract 4, changing the total to \$22,333,98, seconded by Council Member Allen, be it resolved, the resolution was:

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| Adopted | Ayes | 5 | Mutchler, Allen, Cunningham, Ferrari, Whitten |
| | Noes | 0 | |

8. Other Business

- a. Cannabis, Tobacco and Nicotine Products – Town Attorney Jeff Eaton emailed a draft Village of Cayuga local law on Retail Sale, Wholesale, Cultivation, Distribution and Processing of Cannabis and Cannabis Products and Tobacco and Tobacco Products and Nicotine. Board discussion centered on not opting out and to amend the Town Zoning Law to regulate this with a special use permit. This information will be shared with members of the Ad Hoc committee who are currently rewriting the Zoning Law.
- b. Supervisor Mutchler reported that Verizon service representatives have not responded at this time, with a price quote to service the town office at 3705 Rte. 34 and the Highway Garage at 3707 Rte. 34. He will complete and submit a survey response for the town to the CNY Broadband Internet Study and Community Survey.

9. Review and Payment of Vouchers

Resolution 2021 – 33 General Funds Abstract 5 vouchers 71-90 total \$20, 293.46. Motion to approve General Funds Abstract 5 was made by Council Member Cunningham, seconded by Council Member Allen, be it resolved, the resolution was:

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| Adopted | Ayes | 5 | Mutchler, Allen, Cunningham, Ferrari, Whitten |
| | Noes | 0 | |

Resolution 2021 – 34 Highway Funds Abstract 5 vouchers 34-48 total \$76,690.34. Motion to approve Highway Funds Abstract 5 was made by Council Member Whitten, seconded by Council Member Ferrari, be it resolved, this resolution was:

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| Adopted | Ayes | 5 | Mutchler, Allen, Cunningham, Ferrari, Whitten |
| | Noes | 0 | |

10. Adjournment – Motion to adjourn the May 12, 2021 Scipio Town Board meeting was made by Council Member Cunningham at 8:54 pm, seconded by Council Member Allen. All in favor.